**Title:** Searching for Books

**Slide 1:** NASCAT is the search engine for books, Ebooks, audio books, films, and other items held in the library, as well as links to streaming media.

**Slide 2:** Click “Library” from the Home Page.

**Slide 3:** Select the “Catalog” tab to access the NASCAT search page.

**Slide 4:** Search by “title”, “author”, or “words anywhere” (keyword).

**Slide 5:** Use “Title begins with...” if you are not sure of the exact title. You don’t need to include articles like “the” “an” “a” when they start a title (as in “The Curious Incident of the Dog in the Night-time”).

**Slide 6:** Click on the correct title.

**Slide 7:** The Call Number is an address that appears on the spine of a book. It tells you where the book "lives" in the library.

**Slide 8:** Call Numbers that begin with the letters A through N are shelved on the 2nd Floor Call Numbers that begin with the letters P through Z are shelved on the 3rd Floor.

**Slide 9:** To find books written by a person, choose “Author “from the drop down box.

**Slide 10:** Click on the title to view the complete record for this book.

**Slide 11:** Highlights the parts of a record, including the publisher, call number, table of contents and the subject headings. You can click on the subject headings to find related books.