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MLA STYLE SHEET

Based on the MLA Style Manual 8th edition, 2016
For every source, consider MLA’s list of core elements:

1. Author.
2. Title of source.
3. Title of container.
4. Other contributors,
5. Version,
6. Number,
7. Publisher,
8. Publication date,
9. Location.

A Source in a Single Container
(For Example: an article in a journal you read, an episode of a television show you watched, etc.)

Essay in a Book Collection
Copeland, Edward. “Money.” The Cambridge Companion to Jane Austen, edited by Copeland and Juliet McMaster,

Book with One Author

Book with 2 Authors

Book with 3 or more Authors

eBook

Email
Boyle, Jim. “Re: Newsday.” Received by Joe Mathers, 29 June 2016.
Twitter Message
@CNN. “Buildings around the world lit up in tribute to #IstanbulAttack victims last night.” Twitter, 30 June 2016, 1:45 p.m., t.co/NK1KRgRrtl.

Song or Piece of Music on an Album

Episode of a Television Show

Video on a Website (Such as YouTube)

Website with No Author Listed
“Giant Panda.” Smithsonian National Zoological Park, Smithsonian Institute, Nationalzoo.si.edu/animals/giantpandas/pandafacts/

A Source in Two Containers
(For Example: an article you read through a database, a television episode you watched on Hulu, etc.)
In-Text Citations
In-text citations should show precisely where you used others’ ideas and words. These in-text citations should refer the reader to the source on the Works Cited page and, in most cases, provide the reader the exact location of the idea or quote within the source itself.

For example, parenthetical citations will list the first parts of the Works Cited entry (e.g., an author’s last name) and then the location (e.g., a page number).

Author’s Name in Text (Paraphrase)
Posnock is quick to point out that the Pater believes in the autonomy of the self (181).

Author’s Name in Reference (Paraphrase)
Pater believes in the autonomy of the self (Posnock 181).

Author’s Name in Text (with Quote)
Posnock is quick to point out that Pater believes in the autonomy of the self, the “individual in isolation” (181).

Author’s Name in Reference (with Quote)
Pater believes in the autonomy of the self, the “individual in isolation” (qtd in Posnock 181).

A Quote longer than four lines
In his letter to Gosse, Henry James addresses and imagines Pater’s continuing potency throughout time:
He reminds me, in the disturbed night of our actual literature, of one of those lucent matchboxes which you place...near the candle, to show you, in the darkness, where you can strike a light: he shines in the uneasy gloom -vaguely, and has a phosphorescence.... he is not of the little day- but of the longer time (293).
**General Guidelines**

- Double-space the entire research paper, including quotations, notes, and the list of works cited.
- Number all pages in the research paper in the upper right-hand corner, half an inch from the top. Type your last name, followed by a space, before the page number. Example: Smith 1
- Indent all lines by five spaces after the first line.
- One standard citation format that applies to every source type
  
  In the 7th edition of the MLA Handbook, researchers were required to locate the citation format for the source that they used. Due to the various ways that information is now received, in books, websites, lectures, tweets, Facebook posts, etc., it has become unrealistic for MLA to create citation formats for every source type. Now, there is one standard, universal format that researchers can use to create their citations.

- Inclusion of “containers” in citations

  Containers are the elements that “hold” the source. For example, if a television episode is watched on Netflix, Netflix is the container. Both the title of the source and its container are included in a citation.

- Adding the abbreviations vol. and no.

  In the 8th edition, you add the abbreviations vol. and no. to magazine and journal article citations:
  

- Inclusion of URLs

  In MLA 8, it is highly recommended to include a URL in the citation. Even if it becomes outdated, it is still possible to trace the information online from an older URL. Omit “http://” or “https://” from the URL when including it in the citation.

- Omitting the city of publication

  In MLA 8, the city of publication can often be omitted. Only include the city of publication if the version of the source differs when published in a different country (Example: British editions of books versus versions printed in the United States).

- Multiple authors

  In MLA 8, when a source has 3 or more authors, only the first one shown in the source is normally given. It is followed by et al.

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If you have any questions, speak with a reference librarian (or email ask@ncc.email.libanswers.com) or consult the MLA Handbook available at the Reference Desk.

Additional Help is available through:

- NCC’s Writing Center wcenter@ncc.edu

  Locations: Bradley Hall, 516-572-7195 and Library L233, 516-572-3595

- Citation generators such as Knite Cite (http://www.calvin.edu/library/knightcite/) or Easybib (www.easybib.com) are helpful, but always review the results for accuracy.

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